



# VA Educational Benefit Checklist

## CHAPTER 30/33/35/1606/1607

**All students under Chapters 30/33/35/1606/1607** must complete the following:

1. Major with admissions must match degree plan
2. Copies of transcripts from all institutions previously attended
3. Read [Student Benefits and Responsibilities Info Packet](#)
4. Submit [VA Benefits Agreement Form](#)
5. Submit Certificate of Eligibility (COE) as soon as received from the VA
6. Complete "[College Financing Plan Acknowledgement Form](#)" – **Form in QR Code below:**



**CHAPTER 30/33/1606/1607** | NEW, RETURNING, TRANSFERING or RECEIVED BENEFITS must also submit:

- VA Form 22-1990 available on [VA.gov](#) (**print online confirmation pg.**) (for New Students)
- Copy of **DD-214 Member 4**
- Military Transcripts
  - Army, Navy, Marines, & Coast Guard: JST System: JST System
  - Air Force: Community College of the Air Force Transcripts

**CHAPTER 35** | NEW, RETURNING, TRANSFERING or RECEIVED BENEFITS must also submit:

- VA Form 22-5490 available on [VA.gov](#) (**print online confirmation pg.**) (for New Students)
- Letter From VA Stating Veteran is 100% Disabled and Unemployable
- Students Birth Certificate (biological child) or Parents Marriage License & Student's Birth Certificate (step-child) \*
- Spouse=Marriage License (if Veteran is deceased, death certificate is required) \*

**\*If student has Certificate of Eligibility, then these documents are not required.**

All paperwork must be submitted in order to process certification (22-1999). Incomplete files will delay processing/benefits. Updates available via JAGNET. Please allow 2-4 weeks for VA to process your application/benefits.

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**CH 30, 33, 35 & 1606 will need to verify their enrollment with the VA the last day of each month by calling 1-888-442-4551.**