All students under Chapters 30/33/35/1606/1607 must complete the following:

1. Major with admissions must match degree plan
2. Copies of transcripts from all institutions previously attended
3. Read Student Benefits and Responsibilities Info Packet
4. Submit VA Benefits Agreement Form
5. Submit Certificate of Eligibility (COE) as soon as received from the VA
6. Complete “College Financing Plan Acknowledgement Form” - Form in QR Code below:

CHAPTER 30/33/1606/1607 | NEW, RETURNING, TRANSFERING or RECEIVED BENEFITS must also submit:

- VA Form 22-1990 available on VA.gov (print online confirmation pg.) (for New Students)
- Copy of DD-214 Member 4
- Military Transcripts
  - Army, Navy, Marines, & Coast Guard: JST System: JST System
  - Air Force: Community College of the Air Force Transcripts

CHAPTER 35 | NEW, RETURNING, TRANSFERING or RECEIVED BENEFITS must also submit:

- VA Form 22-5490 available on VA.gov (print online confirmation pg.) (for New Students)
- Letter From VA Stating Veteran is 100% Disabled and Unemployable
- Students Birth Certificate (biological child) or Parents Marriage License & Student’s Birth Certificate (step-child) *
- Spouse=Marriage License (if Veteran is deceased, death certificate is required) *

  *If student has Certificate of Eligibility, then these documents are not required.

All paperwork must be submitted in order to process certification (22-1999). Incomplete files will delay processing/benefits. Updates available via JAGNET. Please allow 2-4 weeks for VA to process your application/benefits.

CH 30, 33, 35 & 1606 will need to verify their enrollment with the VA the last day of each month by calling 1-888-442-4551.