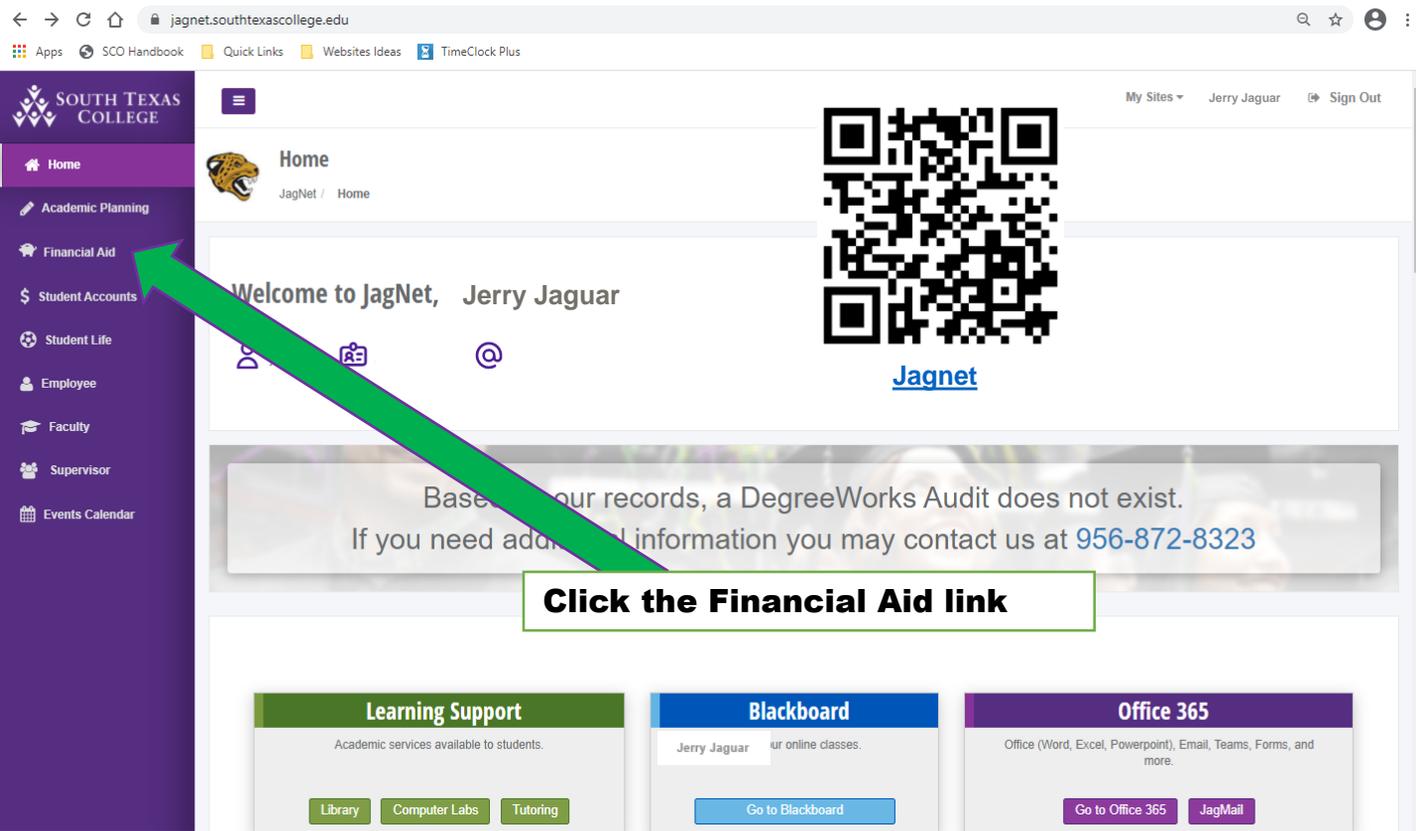


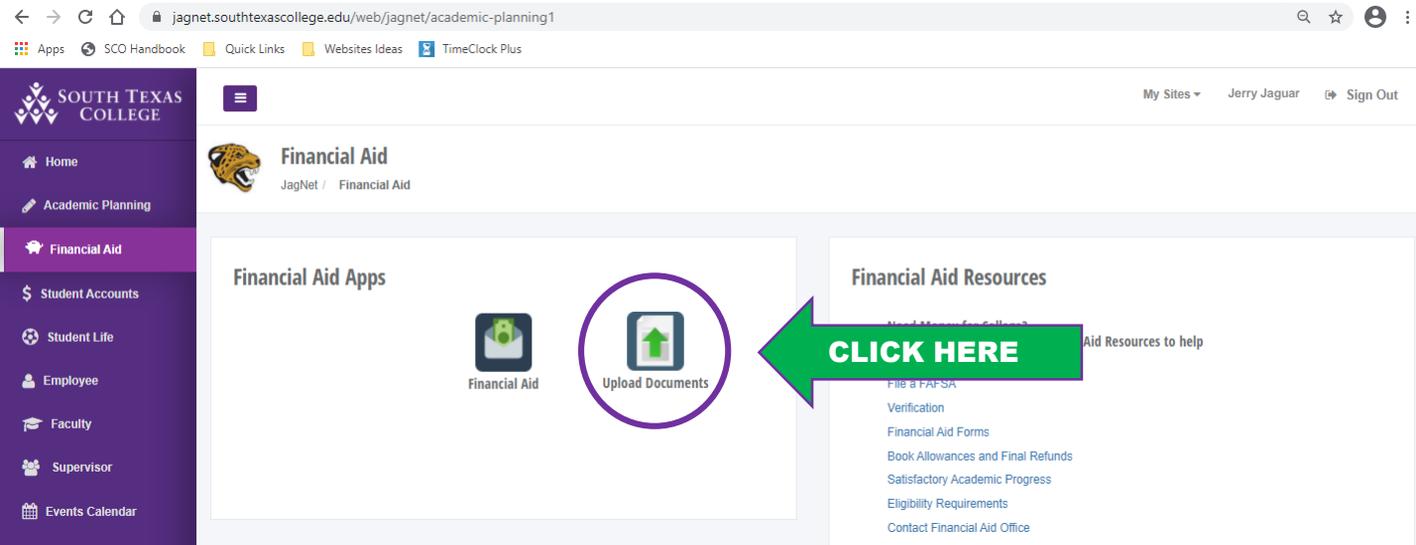
How to submit/upload files securely through Jagnet's Financial Aid Portal

STEP 1: Log in to Jagnet and click the Financial Aid link on the left navigational bar/directory



The screenshot shows the Jagnet homepage for Jerry Jaguar. The left sidebar contains a navigation menu with the following items: Home, Academic Planning, Financial Aid, Student Accounts, Student Life, Employee, Faculty, Supervisor, and Events Calendar. A green arrow points from the 'Financial Aid' link in the sidebar to a text box that says 'Click the Financial Aid link'. The main content area features a QR code, a welcome message, a message about DegreeWorks Audit records, and three service tiles: Learning Support, Blackboard, and Office 365.

STEP 2: Click the Upload Documents button.



The screenshot shows the Jagnet Financial Aid page. The left sidebar is the same as in the previous screenshot, but the 'Financial Aid' link is highlighted. The main content area is titled 'Financial Aid' and contains two sections: 'Financial Aid Apps' and 'Financial Aid Resources'. In the 'Financial Aid Apps' section, there are two icons: 'Financial Aid' and 'Upload Documents'. A green arrow points from a text box that says 'CLICK HERE' to the 'Upload Documents' icon. The 'Financial Aid Resources' section lists various resources such as 'File a FAFSA', 'Verification', 'Financial Aid Forms', 'Book Allowances and Final Refunds', 'Satisfactory Academic Progress', 'Eligibility Requirements', and 'Contact Financial Aid Office'.

STEP 3: Fill in your email address and your A# and make sure you type “FOR VA OFFICE” in the message area so the documents will be forwarded to us.

South Texas College - Secure and Large File Transfer

South Texas College - Financial Aid

From: youremailhere@southtexascollege

Subject: Financial Aid Documents

Student ID A#: 01234567

Don't forget to type for "VA OFFICE" in the message box

Instructions:

Please include your STC Student ID # on every document.
If you are submitting pictures for documents, please verify they are of good quality.

Enter your email and A#

Message

"FOR VA OFFICE"

STEP 4: Add files and click the send button to submit your documents

Message

"FOR VA OFFICE"

Button to add files

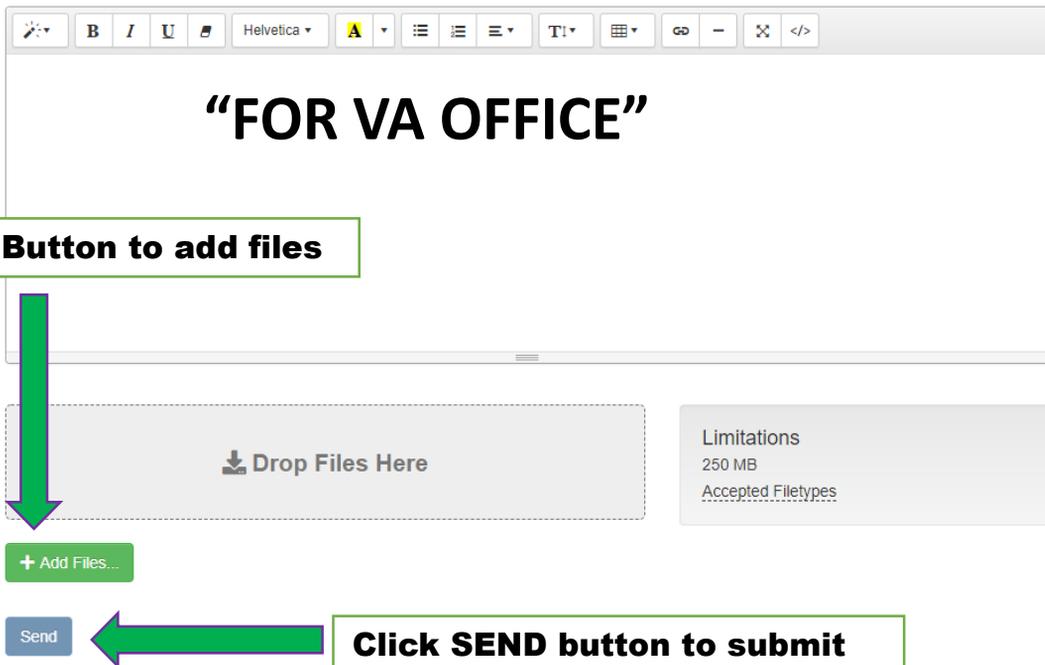
Drop Files Here

Limitations
250 MB
[Accepted Filetypes](#)

+ Add Files...

Send

Click SEND button to submit



STEP 5: Please send an email letting us know that you've submitted the documents when done. Thank you!