

Instructions on How to Accept/Decline Invitation to the Dual Enrollment Academy Programs

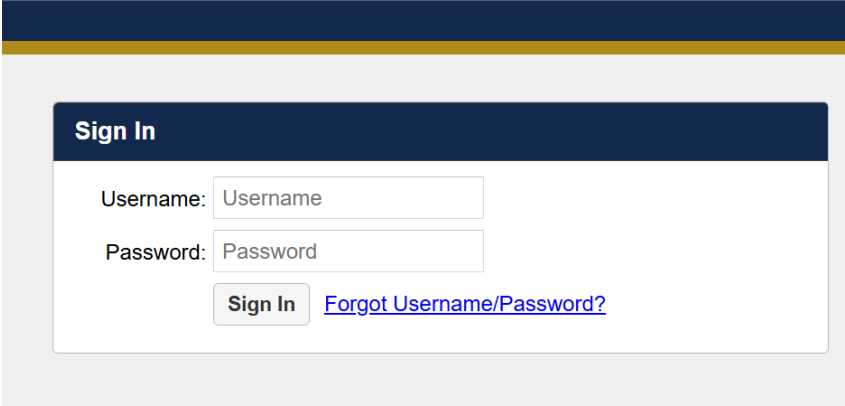
Deadline to accept or decline invitation is Monday, May 5th at 5:00pm

Failure to accept your invitation by the deadline may result in releasing your spot to another qualified candidate.

Click on link to Self-Service Center/Application Portal to Sign in:

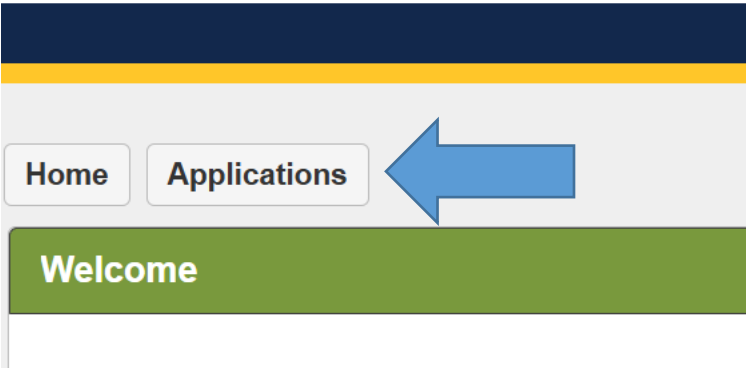
<https://southtexas.radiusbycampusmgmt.com/ssc/aform/zBaN7RB707020x670ml0l.ssc>

Sign-In with your Username and Password:

The screenshot shows the 'Sign In' page of the South Texas College application portal. It features a dark blue header with the college logo. Below the header is a white box with a dark blue 'Sign In' title. Inside this box are two input fields: 'Username:' and 'Password:'. Below the password field is a 'Sign In' button and a blue link that says 'Forgot Username/Password?'.

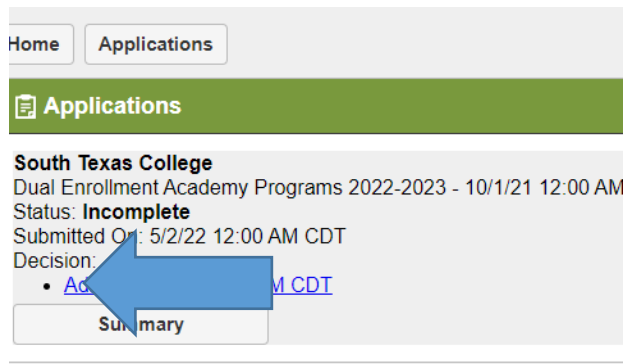
Click on “Applications” button on top left-hand side:

The screenshot shows the 'Applications' page of the South Texas College application portal. It features a dark blue header with the college logo. Below the header is a white box with a dark blue 'Applications' title. Inside this box are two buttons: 'Home' and 'Applications'. A blue arrow points to the 'Applications' button. Below the buttons is a green banner with the word 'Welcome' in white.

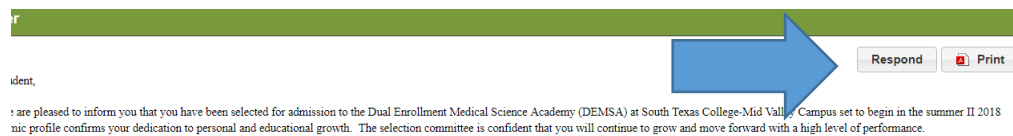
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1. Click on decision:



The screenshot shows the 'Applications' section of a web portal. It displays details for 'South Texas College' and 'Dual Enrollment Academy Programs 2022-2023'. The status is 'Incomplete'. A blue arrow points to the 'Decision' dropdown menu, which is currently set to 'Accepted'.

2. If admitted, student must select “Respond” on top right-hand corner.

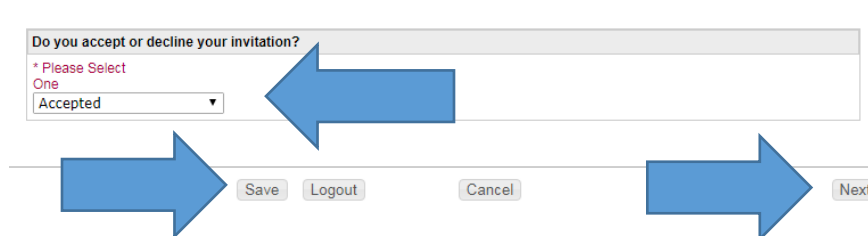


The screenshot shows the 'Respond' button in the top right corner of the application page. A blue arrow points to the button.

3. From the drop-down menu, you must select “Accepted or “Declined” to indicate whether you will or will not be accepting your invitation to participate in the Academy programs. You must then click “Save”, then click “Next” to ensure your selection is recorded.

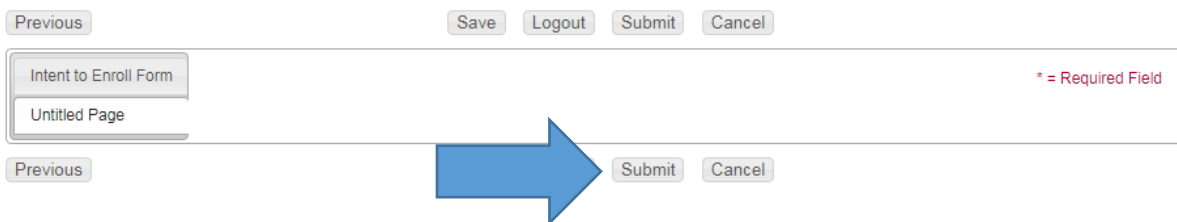
Accepted: You are accepting your invitation and you will be attending the required meeting

Declined: You are declining your invitation and will not be attending required meeting



The screenshot shows the 'Do you accept or decline your invitation?' dropdown menu. The menu is open, showing 'Accepted' as the selected option. A blue arrow points to the dropdown menu. Below the menu are buttons for 'Save', 'Logout', 'Cancel', and 'Next'. A blue arrow points to the 'Save' button, and another blue arrow points to the 'Next' button.

4. Click “Submit”, then click “OK”



The screenshot shows the 'Submit' button in the bottom right corner of the application page. A blue arrow points to the button.

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The screenshot displays a web form interface with a light gray background. At the top, there are two rows of buttons: 'Previous', 'Save', 'Logout', 'Submit', and 'Cancel'. Below the top row of buttons is a form area containing two tabs: 'Intent to Enroll Form' and 'Untitled Page'. To the right of these tabs, a red asterisk is followed by the text '* = Required Field'. Below the form area is another row of buttons: 'Previous', 'Save', 'Logout', 'Submit', and 'Cancel'. In the center of the page, there is a white rectangular box with a gray header labeled 'Notice'. The text inside the box reads 'Your Enrollment Form has been submitted successfully'. To the right of this text is a blue arrow pointing to the right, and next to the arrow is a small button labeled 'Ok'.

Deadline to accept or decline their invitation is Monday, May 5th at 5:00pm

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