

# DECLARATION OF LICENSING COURSE ENROLLMENT ELIGIBILITY

Pursuant to Rule 217.1 of the Texas Commission on Law Enforcement (TCOLE), a training provider is required to maintain, on or before the first day of any licensing course, documented evidence establishing that each student satisfies all eligibility requirements for licensure.

Training providers conducting licensing courses for students unaffiliated with a law enforcement agency or for their own personnel, shall ensure that all required documentation is on file and readily accessible for review.

Training providers conducting licensing courses for students affiliated with a law enforcement agency, with consent of its Advisory Board, may either retain copies of the required documentation furnished by the employing agency or utilize this Declaration of Licensing Course Enrollment Eligibility form as sufficient proof of compliance with Rule 217.1.

Training Academy: STC - RCPSE Training Academy Academy Number: 320002

Employing/Appointing Agency: \_\_\_\_\_

Trainee's Name: \_\_\_\_\_ PID Number: \_\_\_\_\_

**The above-named person** (check one):

is currently hired as a jailer cadet;

is currently hired as a police cadet;

is currently licensed and hired by this agency as a peace officer, telecommunicator or jailer and seeking an additional licensed position within this agency;

is currently hired as a telecommunicator or jailer, and 1) has a temporary license, or 2) does not have a temporary license solely due to Occupations Code 1701.310(b).

I \_\_\_\_\_, certify that our agency has on file documented proof that the above-mentioned individual meets all the minimum eligibility requirements for the license being sought, as required by Commission Rule 217.1. (Attach Checklist)

## **HIRING AGENCY ADMINISTRATOR SIGNATURE SECTION** (Must be completed and signed by the agency head or designee.)

As head of the agency, or his/her designated representative, I am endorsing this *official government record* which certifies, subject to civil and criminal penalties, it has been filled out with true and correct information. I also attest that the applicant has met all the requirements for enrollment and licensure as required by Commission Rule 217.1 without exception. I understand that our agency **shall** provide copies of all required eligibility documents to the enrolling academy or TCOLE representatives upon request.

I certify that our agency has on file documented proof that the above-mentioned individual was fingerprinted and subjected to the DPS FACT Clearinghouse to disclose any criminal record.

\_\_\_\_\_  
Printed Chief Administrator's (or designee) Name, Title                      Signature of Administrator (or designee)                      Date

State of Texas, County of \_\_\_\_\_ Sworn and subscribed before me, on the \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_

Notary public in and for the State of Texas.

My commission expires \_\_\_\_/\_\_\_\_/\_\_\_\_ Notary Public's Signature \_\_\_\_\_ Notary stamp/seal \_\_\_\_\_

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**APPLICANT SIGNATURE SECTION** (Must be completed and signed by the trainee.)

As the trainee, I am endorsing this official government record to certify, subject to civil and criminal penalties, that all its contents are true and correct. I also confirm that I currently meet all the requirements for enrollment as required by Commission Rule 217.1 without exception.

\_\_\_\_\_  
Printed Applicant's Name

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Date

State of Texas, County of \_\_\_\_\_ Sworn and subscribed before me, on the \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_

Notary public in and for the State of Texas.

My commission expires \_\_\_\_/\_\_\_\_/\_\_\_\_ Notary Public's Signature \_\_\_\_\_ Notary stamp/seal \_\_\_\_\_