A.A.S. in Office Technology

to

B.A.T. in Technology Management

Pathway

	CTC Degree Requirements	Credits	Courses	STC Transfer Equivalent	STC Core/Degree Equivalent
	A.A.S. in Office Technology				
1	**POFT 1329**	3	POFT 1329 Beginning Keyboarding	POFT 1329	Lower-Division Elective
2	**POFI 1301**	3	POFI 1301 Computer Applications I	TRAN XXXX	Lower-Division Elective
3	**POFT 1301**	3	POFT 1301 Business English	POFT 1301	Lower-Division Elective
4	**POFT 1325**	3	POFT 1325 Business Math Using Technology	TRAN XXXX	Lower-Division Elective
5	**POFT 1309**	3	POFT 1309 Administrative Office Procedures I	POFT 1309	Lower-Division Elective
6	**MATH 1332**	3	MATH 1332 Contemporary Mathematics	MATH 1332	Mathematics (Core)
7	**POFT 1319**	3	POFT 1319 Records and Information Management I	POFT 1319	Lower-Division Elective
8	**POFI 2301**	3	POFI 2301 Word Processing	POFI 2301	Lower-Division Elective
9	**POFT 2312**	3	POFT 2312 Business Correspondence and Communication	POFT 2301	Lower-Division Elective
10	**POFI 1349**	3	POFI 1349 Spreadsheets	POFI 1349	Lower-Division Elective
11	**ENGL 1301**	3	ENGL 1301 Composition I	ENGL 1301	Communication (Core)
12	**POFI 2331**	3	POFI 2331 Desktop Publishing	POFI 2431	Lower-Division Elective
13	**POFT 2333**	3	POFT 2333 Advanced Keyboarding	TRAN XXXX	Lower-Division Elective
14	**POFT 1349**	3	POFT 1349 Administrative Office Procedures II	TRAN XXXX	Lower-Division Elective
15	**Elective**	3	POFI/POFM/POFT Internship Selection		Lower-Division Elective
16	**BMGT 1325**	3	BMGT 1325 Office Management		
17	**HRPO 2301**	3	HRPO 2301 Human Resources Management	HRPO 2301	Foundation Course (Major)
18	**Speech Elective**	3	SPCH 1315 Public Speaking **or** SPCH 1321 Business and Professional Communication	SPCH 1315 **or** SPCH 1321	Component Area Option (Core)
19	**Humanities/Fine Arts Elective**	3			Language, Philosophy & Culture or Creative Arts (Core)
20	**Social & Behavioral Science Elective**	3			Social & Behavioral Science (Core)
	A.A.S. Office Technology Total	**60**			

Notes:
- If the course number is listed as XXXX in the STC Transfer equivalent, that means that STC does not have a matching course number.
- If a course has a matching STC Core/Degree Equivalent, then it is being counted towards your degree at STC.
- Student may complete the core curriculum at Central Texas College and then transfer to STC.
- STC will accept up to 90 hours of transfer credit.

Apply for Admission to South Texas College.

Transferring to South Texas College:
1. Complete the Apply Texas application.
2. An official transcript from each institution previously attended must be submitted to the Enrollment Center.
3. All new transfer students who have been accepted will have their college transcripts evaluated and applied based on this Transfer Degree Map.
4. Credits for courses in which a passing grade of "C" or higher was earned may be transferred from any accredited college. Developmental or other non-degree credit courses are not transferable.

Application Requirements:
1. Demonstrate proficiency in state mandated general knowledge content through approved means; i.e., Texas Success Initiatives (TSI), with program specific exemptions accepted.
2. Applicants with prior college level coursework must have a minimum cumulative GPA of 2.5; Exceptions based on extenuating circumstances must be approved by the Dean for Math, Science, Information Technology & Bachelor Programs.

If you have questions or need additional information, call (956)-872-7272.

B.A.T. in Technology Management

	Course	Credits	Course	STC Core/Degree Equivalent
21	**Core Requirement**	3	HIST 1301 United States History I	American History (Core)
22	**Core Requirement**	1	See STC Core Curriculum	Component Area Option (Core)
23	**Core Requirement**	3	ENGL 1302 Composition II – Rhetoric	Communication (Core)
24	**Core Requirement**	3	HIST 1302 United States History II	American History (Core)
25	**If needed, Major Requirement**	4	ACCT 2401 Principles of Financial Accounting	Foundation Course
26	**Core Requirement**	4	See STC Core Curriculum	Life & Physical Science (Core)
27	**Core Requirement**	4	See STC Core Curriculum	Life & Physical Science (Core)
28	**Core Requirement**	3	GOVT 2305 Federal Government	Political Science (Core)
29	**Core Requirement**	3	See STC Core Curriculum	Creative Arts (Core)
30	**Core Requirement**	3	GOVT 2306 Texas Government	Political Science (Core)
31	**Major Requirement**	3	ECON 2302 Principles of Economics II – Micro	Foundation Course
32	**Major Requirement**	3	TMGT 3302 Business and Economics Statistics	Major Course
33	**Major Requirement**	3	TMGT 3305 Organizational Theory and Practice	Major Course
34	**Major Requirement**	3	TMGT 3310 Decision Making	Major Course
35	**Major Requirement**	3	TMGT 3336 Management and Law	Major Course

36	**Major Requirement**	3	TMGT 3338	Accounting for Managers	Major Course
37	**Major Requirement**	3	TMGT 4304	Safety and Risk Management	Major Course
38	**Major Requirement**	3	TMGT 4312	Resource Management	Major Course
39	**Major Requirement**	3	TMGT 4320	Organizational Design and Management Seminar	Major Course
40	**Major Requirement**	3	TMGT 4353	International Business Seminar	Major Course
41	**Major Requirement**	3	TMGT 4347	Capstone: Technology Management Practicum	Major Course

B.A.T. Technology Management Degree Total   124