



**SOUTH TEXAS
COLLEGE**

Bachelor of Science in Nursing Online Program Application Instructions

The Bachelor of Science in Nursing (BSN) program application at South Texas College requires applicants to fulfill all prerequisites and submit a complete application within the designated period. The selection process uses a point system based on academic performance and other criteria.

Application requirements: Applicants must submit a completed online application with required documents, including an RN license, official transcripts, a letter of intent, a curriculum vitae, and two professional references. Incomplete applications will not be considered.

Selection criteria: The program selects candidates using a point system based on core curriculum completion, the GPA of the Associate Degree in Nursing, the GPA of core courses, and alumni status.

Application process: Applicants must log in using their STC credentials, answer application questions, upload all required documents in PDF format, and monitor application status, which can be Complete, Pending, or Incomplete. Clarifications or missing items must be resolved by the deadline to remain in consideration.

BSN Program Timelines Please view updates and application timelines on the BSN webpage <https://nah.southtexascollege.edu/bsn/index.html>.

Communication and support: Notifications about application status are sent via Jag email, and applicants can contact Ms. Claudia Camacho at 956-872-3132 or email ccamacho@southtexascollege.edu for assistance.

BSN Application – Instructions and Checklist

Please read the instructions carefully. Use the checklist to gather the necessary documentation before beginning the Online Application. If you do not have all the required information or documentation, the application will not save, and you will have to restart the application. Save the required documents as PDF files and label them accordingly.

- You will need your STC username and password, and it is the same one used for Jagnet
For technical issues, please visit Tech support <https://www.southtexascollege.edu/jagmail/>
- If you are a transfer student from another college/university, please verify that your transcripts have been evaluated and reflected in your Degree Works. If you have questions, please email admissions@southtexascollege.edu
- Download a copy of your current, unencumbered RN license to practice in Texas or an Enhanced Nurse Licensure Compact RN License, which you can obtain from the [Texas Board of Nursing website](#). (save as PDF)
- Official transcripts of record that include the following: (save as PDF)
 - STC ADN Graduate may submit the BSN Degree Works from Jagnet
 - Transfer student
 - must submit a copy of their transcript where the Associate Degree in Nursing was awarded
 - transferred core curriculum must be reflected in the degree works
- Personal letter of intent - tell us why you are pursuing your BSN; Please make sure it is signed and saved as a PDF
- Curriculum Vitae (CV) detailing your academic career and professional experience; [see sample and instructions of CV](#). (save as PDF)
- References–You will need the names and emails of two individuals who will give you a professional recommendation. The program will email them a form to complete. A professional reference can be a former faculty member, a colleague, or a current supervisor.

1. Name _____ Email _____
2. Name _____ Email _____

You are ready to APPLY!

Once you have checked the above, you can apply to the BSN Online Program Application. You will upload the items listed below to the Online Application. Therefore, save documents as PDF files before uploading. The uploaded documents will be reviewed for accuracy and validation. The academic coach will inform you through Jag email if corrected information needs to be included during the review process. Any tampering of documents or reporting false information will result in disqualification from the application pool and the program.

Let's begin the application.

- Log on to <https://applynah.southtexascollege.edu/login> use Google Chrome or Microsoft Edge when logging in, it works better
- Read the Application Overview, then click next
- Review your TSI status and click next.
- Please review your Student Information and click next.
- Use your transcripts to answer the questions, then click next. Answer as best you can; the program will review it.
- Now upload your documents to the application in each category. Make sure this part is complete and the documents are visible. The application will not let you progress unless you upload the documents.
- Read carefully and click each Acknowledgement, then click next.
- Review the entire application, then click Finish.
- Log back into the application.

If it reads, **Under Review**, your application was submitted and is waiting to be reviewed. Once it is reviewed, it will change to Complete, Pending, or Incomplete.

- **Complete** - means your application is complete and will be considered.
- **Pending**—means your application is pending an item or clarification that needs to be fixed and submitted by the deadline, but it will be considered.
- **Incomplete** - means you are missing requirements, or the uploaded documents you submitted do not meet the criteria. You will receive an email with a list of missing items and must submit it by the assigned deadline. If you do not submit by the deadline, your application will be classified as incomplete and not considered.

If you have any questions, please contact Ms. Claudia Camacho at 956-872-3132.