Vice President for Instructional Services
Sample CQI Report 2002-2003

Department	Intended Outcome	2002-2003 Performance Indicator	2002- 2003 Performance Standard	Improvement Activity	Data Source	Performance Achieved (Actual Outcome)	Implications for 2003-2005
Office of the Vice President for Instructional Services	Student Success	Graduation Rate	Number of graduates will increase by 10% over preceding year.	Encourage students to declare major. Discuss once at month at ISSC. Monitor success of Honors Program and plan revisions for improvement	OIRE	The number of graduates increased by 21% from 2001-2002 (950 graduates) to 2002-2003 (1145)	The OVPIS will continue to promote STCC's graduation rate by identifying factors contributing to graduation and, working with the Deans and Directors, developing an action plan to enhance graduation rates for the upcoming biennium.
BMS Division	Access and Equity	Access to programs that meet community needs	Two new specializations.	Conduct DACUMs and submit results to the curriculum review committees and the THECB.	Advisory committee members	Three new specializations were developed during 2002-2003.	Continue to identify and develop programs that support employment in occupations that are listed in the Emerging and Evolving Occupations in Texas Survey according to the guidelines laid out by the Planning and Development Council.
DEV Division	Student Success	Success in Subsequent Coursework	The percentage of students who have completed Developmental Studies course sequences will be better than the percentage of students from the previous year.	Pilot lab for math and reading students. Test math and reading students on Accuplacer, and English students on Write Placer.	OIRE Reports	The actual number of students who are completing their developmental courses has been increasing every year.	New initiatives have been developed and will be implemented during the upcoming biennium. Completion of developmental course sequence and progress in the academic areas will be tracked and analyzed.

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LASS Division	Student Success	Common Assessment Program	Common assessment program will be ongoing for all LASS programs and departments	Monitor programs and departments for submission of common assessment instruments. Review assessment tools to determine if any need to be modified for the next year.	Program Chairs, faculty, students	Common assessment programs were implemented this year for Kinesiology, Criminal Justice and Social Sciences, Child Care and Development, History, Communications & Creative Arts, English, World Languages, Health and Human Services and Education/College Success.	Various common assessment tools are used by the departments. However, there is some consensus that the departments should start to concentrate on the exemplary educational objectives instead of common assessment. Continue to monitor for 2003-2004 and make a determination on whether to continue or change the performance indicator for 2004-2005.
Mid-Valley Campus	Access & Equity	Financial Aid Services	80% of respondents at the Mid-Valley Campus indicate they are satisfied with Financial Aid Services	Hold Financial Aid Fair, classroom presentations and presentations for outside agencies, assist outreach specialist to fill out financial aid applications at local high schools.	OIRE	82.6% of students who use the financial aid services say they are satisfied. (ACTSOS Table 23, 2002)	Maintain student satisfaction by continuing all activities. Continue to monitor student satisfaction.
NAH Division	Student Success	Graduates	NAH Division graduation rate will exceed previous year's rate	Review 2001-02 graduation rate with program chairs to identify areas of concern. Identify factors contributing to graduation rate and develop action plan to enhance 2002-03 graduation rate.	College Fact Book	The number of graduates for 2002-03 was 299. This is an increase of 93 students or a 45% increase.	Continue to monitor the number of NAH graduates with program chairs. Continue to review action plan and modify as necessary. Explore grant opportunities that focus on retention.

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Starr County Campus	Student Success	Graduation	Students beginning coursework at Starr County Campus will graduate at the same rate as all other STCC students.	Monitor scheduling and work with division directors and department chairs to open additional class sections, if needed. Provide in-depth financial aid assistance, counseling and advising services, prompt and accurate information regarding scheduling and program/degree requirements, and orientation for students planning to transfer to a 4-year institution. Also ensure that a wealth of student activities are provided.	STCC Fact Book	According to OIRE's information, students entering as freshmen at the Starr County Campus have a higher graduation rate than students entering the other STCC campuses. Of the students beginning coursework at Starr County Campus in 2000-01, 6% graduated, compared with 3% for students beginning coursework at all other STCC campuses.	Continue these efforts to increase the number of graduates and monitor the results.
Technology Division	Student Success	Graduation	Each program will graduate at least 15 students every three years	Gather and analyze data to ensure that programs are maintaining standard.	CB Reports	The minimum number of graduates in a program was 21 in the Diesel Tech. program with the maximum number 98 in ELCT.	This Division is merging with Business, Math and Sciences. The newly created Division will continue to monitor graduation rate of all programs and will implement and modify activities as indicated.