

## 2000-2001 Institutional Effectiveness Plan

**Department:** Developmental Studies Division

**Submitted by:** Dr. Kenneth R. Bindseil

### Unit Mission Statement

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The Developmental Studies Program assists students in acquiring the necessary skills to pass the TASP and continue on to college-level study. Furthermore, it strives to create a sensitive environment that is conducive to learning by providing multifaceted academic, personal, and professional support to the students, staff, and faculty of South Texas Community College, as well as to the greater community. The Developmental Studies Program accomplishes its mission of assisting students in achieving both academic and personal goals by offering developmental courses, college success courses, non-course based remediation, counseling, tutoring, study skills seminars and workshops, computer-assisted instruction, and short and long term academic skills remediation. The Developmental Studies Program responds dynamically to the multicultural student body and community it serves and takes pride in advocating equal educational opportunities.

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### List of Clients:

- Students
  - Faculty
  - Staff
  - Administration
  - Division Directors
  - Program Chairs
  - State and Federal Auditors
  - Community
  - STCC Board
  - Coordinating Board
  - Licensure and Accrediting Boards
  - All Other Academic and Technical Programs
  - Student Organizations
  - Campus Coordinators
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## Intended Outcomes

Department: **Developmental Studies Division**

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**Intended Outcome: 1**

Students who complete Developmental Studies course sequences successfully will continue to experience success in subsequent coursework.

**Intended Outcome: 2**

Students who register for Developmental Studies courses will continue to register for subsequent academic coursework.

**Intended Outcome: 3**

The STCC passing rates on TASP after successful completion of Developmental Studies sequences will continue to improve.

**Intended Outcome: 4**

Students who successfully complete College Success will improve their overall grade point averages in subsequent semesters.

## Performance Indicators

**Department:** Developmental Studies Division

**Outcome: 1** Students who complete Developmental Studies course sequences successfully will continue to experience success in subsequent coursework.

<b>Performance Indicator:</b>	<b>A</b>	Percentage of students who complete Developmental Studies course sequences successfully and achieve success in subsequent coursework
<b>Performance Standard</b>		The percentage of students who complete Developmental Studies course sequences successfully and achieve success in subsequent coursework will be greater than the percentage of students from the previous year.
<b>Fall Activity Plan</b>		1. Require students to use software in Building C Open Lab and to get tutoring in Success Centers. 2. Provide supplemental instruction sessions for students. 3. Develop study materials as handouts for students. 4. Provide in-service for all faculty.
<b>Resources Required to Support Fall Activities</b>		Refreshments for in-service = \$500 Duplication and supplies = \$300
<b>Spring Activity Plan</b>		1. Require students to use software in Building C Open Lab and to get tutoring in Success Centers. 2. Provide supplemental instruction sessions for students. 3. Develop study materials as handouts for students. 4. Provide in-service for all faculty. 5. Conduct student evaluations of faculty. 6. Analyze results of evaluations. 7. Meet with individual faculty members about their evaluations.
<b>Resources Required to Support Spring Activities</b>		Refreshments for in-service = \$500 Duplication and supplies = \$300
<b>Summer Activity Plan</b>		1. Require students to use software in Building C Open Lab and to get tutoring in Success Centers. 2. Provide supplemental instruction sessions for students. 3. Develop study materials as handouts for students.
<b>Resources Required to Support Summer Activities</b>		Duplication and supplies = \$300
<b>Data Sources: (Most recent available unless otherwise noted)</b>		Reports from OIRE, Enrollment Services, and Office of Instruction
<b>Supporting Units:</b>		OIRE, Enrollment Services, and Office of Instruction

<b>Performance Indicator:</b>	<b>B</b>	
<b>Performance Standard</b>		
<b>Fall Activity Plan</b>		
<b>Resources Required to Support Fall Activities</b>		
<b>Spring Activity Plan</b>		
<b>Resources Required to Support Spring Activities</b>		
<b>Summer Activity Plan</b>		
<b>Resources Required to Support Summer Activities</b>		
<b>Data Sources: (Most recent available unless otherwise noted)</b>		
<b>Supporting Units:</b>		

## Performance Indicators

**Department:** Developmental Studies Division

**Outcome: 1** Students who complete Developmental Studies course sequences successfully will continue to experience success in subsequent coursework.

<b>Performance Indicator:</b>	<b>C</b>
<b>Performance Standard</b>	
<b>Fall Activity Plan</b>	
<b>Resources Required to Support Fall Activities</b>	
<b>Spring Activity Plan</b>	
<b>Resources Required to Support Spring Activities</b>	
<b>Summer Activity Plan</b>	
<b>Resources Required to Support Summer Activities</b>	
<b>Data Sources: (Most recent available unless otherwise noted)</b>	
<b>Supporting Units:</b>	

<b>Performance Indicator:</b>	<b>D</b>
<b>Performance Standard</b>	
<b>Fall Activity Plan</b>	
<b>Resources Required to Support Fall Activities</b>	
<b>Spring Activity Plan</b>	
<b>Resources Required to Support Spring Activities</b>	
<b>Summer Activity Plan</b>	
<b>Resources Required to Support Summer Activities</b>	
<b>Data Sources: (Most recent available unless otherwise noted)</b>	
<b>Supporting Units:</b>	

## Performance Indicators

**Department:** Developmental Studies Division

**Outcome: 2** Students who register for Developmental Studies courses will continue to register for subsequent academic coursework.

<b>Performance Indicator:</b>	<b>A</b> Students who register for Developmental Studies courses and continue to register for subsequent academic coursework
<b>Performance Standard</b>	The percentage of students who register for Developmental Studies courses and continue to register for subsequent academic coursework will be greater than the percentage of students from the previous year.
<b>Fall Activity Plan</b>	1. Hire Retention Specialist to improve retention. 2. The Retention Specialist will make telephone calls to absentee students. 3. Request student tracking reports from OIRE. 4. Evaluate reports.
<b>Resources Required to Support Fall Activities</b>	Retention Specialist Salary = \$32,000
<b>Spring Activity Plan</b>	1. Retention Specialist will refer students to Success Centers and make telephone calls to absentee students. 2. Ask faculty to make some of these calls. 3. Make fliers about Retention Specialist's service. 4. Request student tracking reports from OIRE. 5. Evaluate reports.
<b>Resources Required to Support Spring Activities</b>	Duplication = \$100
<b>Summer Activity Plan</b>	
<b>Resources Required to Support Summer Activities</b>	Duplication = \$100
<b>Data Sources: (Most recent available unless otherwise noted)</b>	OIRE reports
<b>Supporting Units:</b>	OIRE

<b>Performance Indicator:</b>	<b>B</b> Students who have successfully completed the Developmental Studies programs and transferred to four-year institutions
<b>Performance Standard</b>	Students who have successfully completed the Developmental Studies programs will achieve transfer success at four-year institutions at higher rates than students who successfully completed Developmental Studies programs during the previous year.
<b>Fall Activity Plan</b>	1. Make request to OIRE to track STCC students' transfer success. 2. Evaluate OIRE reports.
<b>Resources Required to Support Fall Activities</b>	No resources needed
<b>Spring Activity Plan</b>	1. Make request to OIRE to track STCC students' transfer success. 2. Evaluate OIRE reports.
<b>Resources Required to Support Spring Activities</b>	No resources needed
<b>Summer Activity Plan</b>	1. Make request to OIRE to track STCC students' transfer success. 2. Evaluate OIRE reports.
<b>Resources Required to Support Summer Activities</b>	No resources needed
<b>Data Sources: (Most recent available unless otherwise noted)</b>	OIRE reports

## Performance Indicators

**Department:** Developmental Studies Division

Students who register for Developmental Studies courses will continue to register for subsequent academic coursework.

**Outcome: 2**

**Supporting Units:** OIRE

<b>Performance Indicator:</b>	<b>C</b>	Students who have successfully completed the Developmental Studies programs and graduated with associate degrees
<b>Performance Standard</b>		Students who have successfully completed the Developmental Studies programs will graduate with associate degrees at higher rates than those students who successfully completed the Developmental Studies programs during the previous year.
<b>Fall Activity Plan</b>		1. Request student tracking reports from OIRE. 2. Evaluate reports.
<b>Resources Required to Support Fall Activities</b>		No resources needed
<b>Spring Activity Plan</b>		1. Request student tracking reports from OIRE. 2. Evaluate reports.
<b>Resources Required to Support Spring Activities</b>		No resources needed
<b>Summer Activity Plan</b>		1. Request student tracking reports from OIRE. 2. Evaluate reports.
<b>Resources Required to Support Summer Activities</b>		No resources needed
<b>Data Sources: (Most recent available unless otherwise noted)</b>		OIRE reports
<b>Supporting Units:</b>		OIRE

<b>Performance Indicator:</b>	<b>D</b>	
<b>Performance Standard</b>		
<b>Fall Activity Plan</b>		
<b>Resources Required to Support Fall Activities</b>		
<b>Spring Activity Plan</b>		
<b>Resources Required to Support Spring Activities</b>		
<b>Summer Activity Plan</b>		
<b>Resources Required to Support Summer Activities</b>		
<b>Data Sources: (Most recent available unless otherwise noted)</b>		
<b>Supporting Units:</b>		

## Performance Indicators

**Department:** Developmental Studies Division

**Outcome: 3** The STCC passing rates on TASP after successful completion of Developmental Studies sequences will continue to improve.

<b>Performance Indicator:</b>	<b>A</b>	The percentage of students passing TASP after successful completion of the Developmental Studies course sequences
<b>Performance Standard</b>		The STCC passing rates on TASP after successful completion of the Developmental Studies course sequences will be higher than those passing rates of students from the previous year.
<b>Fall Activity Plan</b>		1. Visit developmental programs at other colleges with high TASP passing rates. 2. Send Developmental English faculty to Austin, Texas, to become trained TASP graders. 3. Attend conferences on improving performance of developmental learners. 4. Purchase Accuplacer for Math, English, and Reading. 5. Secure four rooms for computer labs. 6. Purchase 120 computers, tables, chairs and 8 printers. 7. Provide for the general operation of the division. 8. Perform TASP workshops.
<b>Resources Required to Support Fall Activities</b>		Operating expenses = \$100,000 Travel for entire division = \$8,000 Computers and printers = \$168,000 Tables and chairs = \$48,000 Accuplacer Testing = \$60,000
<b>Spring Activity Plan</b>		1. Visit best practices at other colleges. 2. Attend conferences on improving developmental instruction. 3. Perform TASP workshops.
<b>Resources Required to Support Spring Activities</b>		Travel = \$9,000
<b>Summer Activity Plan</b>		1. Recruit developmental instructors for 2000 - 2001 school year. 2. Visit best practices at other colleges. 3. Attend conferences for improving developmental instruction. 4. Advertise Intensive English and Reading programs. 5. Perform TASP workshops.
<b>Resources Required to Support Summer Activities</b>		Advertising = \$6,000 Travel = \$8,000
<b>Data Sources: (Most recent available unless otherwise noted)</b>		Texas Higher Education Coordinating Board and OIRE reports
<b>Supporting Units:</b>		Texas Higher Education Board and OIRE

<b>Performance Indicator:</b>	<b>B</b>	
<b>Performance Standard</b>		
<b>Fall Activity Plan</b>		
<b>Resources Required to Support Fall Activities</b>		
<b>Spring Activity Plan</b>		
<b>Resources Required to Support Spring Activities</b>		
<b>Summer Activity Plan</b>		
<b>Resources Required to Support Summer Activities</b>		

## Performance Indicators

**Department:** Developmental Studies Division

The STCC passing rates on TASP after successful completion of Developmental Studies sequences will continue to improve.

**Outcome: 3**

<b>Data Sources:</b> (Most recent available unless otherwise noted)	
<b>Supporting Units:</b>	

<b>Performance Indicator:</b> C	
<b>Performance Standard</b>	
<b>Fall Activity Plan</b>	
<b>Resources Required to Support Fall Activities</b>	
<b>Spring Activity Plan</b>	
<b>Resources Required to Support Spring Activities</b>	
<b>Summer Activity Plan</b>	
<b>Resources Required to Support Summer Activities</b>	
<b>Data Sources:</b> (Most recent available unless otherwise noted)	
<b>Supporting Units:</b>	

<b>Performance Indicator:</b> D	
<b>Performance Standard</b>	
<b>Fall Activity Plan</b>	
<b>Resources Required to Support Fall Activities</b>	
<b>Spring Activity Plan</b>	
<b>Resources Required to Support Spring Activities</b>	
<b>Summer Activity Plan</b>	
<b>Resources Required to Support Summer Activities</b>	
<b>Data Sources:</b> (Most recent available unless otherwise noted)	
<b>Supporting Units:</b>	

## Performance Indicators

**Department:** Developmental Studies Division

**Outcome: 4** Students who successfully complete College Success will improve their overall grade point averages in subsequent semesters.

<b>Performance Indicator:</b>	A	Students who successfully complete College Success and improve their overall grade point averages in subsequent semesters
<b>Performance Standard</b>		Students who successfully complete College Success will improve their overall grade point averages from one semester to another.
<b>Fall Activity Plan</b>		1. Include new technology in all College Success classes. 2. Provide resource manuals for all College Success faculty. 3. Purchase videotapes for College Success classes.
<b>Resources Required to Support Fall Activities</b>		Powerpoint in classrooms = \$15,000 Videotapes = \$800 Supplies = \$500
<b>Spring Activity Plan</b>		1. Observe all College Success faculty. 2. Administer student evaluations of faculty. 3. Discuss observations and evaluations with faculty. 4. Request student tracking reports from OIRE. 5. Evaluate reports. 6. Provide in-service for faculty.
<b>Resources Required to Support Spring Activities</b>		Refreshments for in-service = \$200
<b>Summer Activity Plan</b>		1. Provide in-service training for fall instructors. 2. Develop new resource manuals for fall faculty.
<b>Resources Required to Support Summer Activities</b>		Refreshment for in-service = \$200 Supplies = \$500
<b>Data Sources: (Most recent available unless otherwise noted)</b>		OIRE and Enrollment Services reports
<b>Supporting Units:</b>		OIRE and Enrollment Services

<b>Performance Indicator:</b>	B	
<b>Performance Standard</b>		
<b>Fall Activity Plan</b>		
<b>Resources Required to Support Fall Activities</b>		
<b>Spring Activity Plan</b>		
<b>Resources Required to Support Spring Activities</b>		
<b>Summer Activity Plan</b>		
<b>Resources Required to Support Summer Activities</b>		
<b>Data Sources: (Most recent available unless otherwise noted)</b>		
<b>Supporting Units:</b>		

<b>Performance Indicator:</b>	C	
<b>Performance Standard</b>		
<b>Fall Activity Plan</b>		

## Performance Indicators

**Department:** Developmental Studies Division

Students who successfully complete College Success will improve their overall grade point averages in subsequent semesters.

**Outcome: 4**

<b>Resources Required to Support Fall Activities</b>	
<b>Spring Activity Plan</b>	
<b>Resources Required to Support Spring Activities</b>	
<b>Summer Activity Plan</b>	
<b>Resources Required to Support Summer Activities</b>	
<b>Data Sources: (Most recent available unless otherwise noted)</b>	
<b>Supporting Units:</b>	

<b>Performance Indicator:</b>	<b>D</b>
<b>Performance Standard</b>	
<b>Fall Activity Plan</b>	
<b>Resources Required to Support Fall Activities</b>	
<b>Spring Activity Plan</b>	
<b>Resources Required to Support Spring Activities</b>	
<b>Summer Activity Plan</b>	
<b>Resources Required to Support Summer Activities</b>	
<b>Data Sources: (Most recent available unless otherwise noted)</b>	
<b>Supporting Units:</b>	