

Department: Office of Human Resources

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**98-99 IE Plan Responses to Performance Standards**

Outcome	Performance Indicator	Actual Results and Responses to Performance Standard
1	A	HR staff received training in software applications which included Focus, Monarch, R&R Reporter, Ia System and Fox Pro. Attendance rosters signed by staff present and topic presented by trainer were maintained for each date of training.
	B	
	C	
	D	
2	A	The number of applications received meeting the minimum requirements for the positions applied for increased by
	B	The number of applicants received for each vacancy increased by
	C	
	D	
3	A	HR had a combined total of 8 workshops and seminars during 98-99 school year. They covered sexual harrassment, Hiring procedures, Notices of Employment, Family Medical Leave Act, Worker's Compensation, Safety, and Insurance Enrollment and Legislative Updates affecting their benefits. Attendance rosters were collected for each workshop or seminar and evaluations conducted for one workshop.
	B	
	C	
	D	
4	A	The number of reported incidents and job-related injuries decreased by 25% as per the number reported in the previous school year. The number reported in 97-98 were 17 and the number reported in 98-99 decreased to 14.
	B	The consultant representing our new worker's compensation carrier conducted a walk through of the college and has not reported any findings requiring immediate attention. Recommendations for possible improvement are forthcoming.
	C	Completed Safety Plan was approved by the Safety Committee in the Spring 99.
	D	
5	A	
	B	
	C	
	D	
6	A	
	B	
	C	
	D	
7	A	
	B	
	C	
	D	
8	A	
	B	
	C	
	D	
9	A	
	B	
	C	
	D	
10	A	
	B	
	C	
	D	