

**Department:** Maintenance and Operations  
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**98-99 IE Plan Responses to Performance Standards**

<b>Outcome</b>	<b>Performance Indicator</b>	<b>Actual Results and Responses to Performance Standard</b>
<b>1</b>	<b>A</b>	Not met. Will work on evaluation form and survey to follow-up.
	<b>B</b>	Inspection conducted by the Vice President. Grounds were clean and rated as acceptable.
	<b>C</b>	Not met. Will work on follow-up and include in 99-00 I.E. Plan.
	<b>D</b>	Monitoring conducted by the Vice President for Finance and Administrative Services using the checklist. Not all items rated as acceptable. Need to continue to monitor progress.
<b>2</b>	<b>A</b>	Financial records indicate that targets were met. All accounts were within budget.
	<b>B</b>	Completed Preventive Maintenance Plan and some of the tasks. Will continue to implement the plan as identified in 99-00 I.E. Plan.
	<b>C</b>	Most work orders completed on time. A log system with forms will be developed. Work order forms are on the web.
	<b>D</b>	
<b>3</b>	<b>A</b>	Evacuation routes were posted in all buildings and Safety Plans were distributed to all building representatives. Follow-up with posters and safety procedures.
	<b>B</b>	Safety meetings held to develop the Safety Plan and the Written Hazardous Communication Plan. Committee met November 9 to review and evaluate the plan and will continue to meet every two months.
	<b>C</b>	Inspections conducted generated more than two findings. Will continue to work to meet indicator.
	<b>D</b>	
<b>4</b>	<b>A</b>	Buildings were secured; however there were more than three reports for the year. Will continue to work to meet indicator.
	<b>B</b>	PD reports were provided. Outcome met at most sites.
	<b>C</b>	Met. All lost key areas were resecured within 24 hours.
	<b>D</b>	Most keys were returned. Will continue follow-up.
<b>5</b>	<b>A</b>	Will follow up with additional professional development. Safety training provided.
	<b>B</b>	
	<b>C</b>	
	<b>D</b>	