

Intended Outcomes

Department: **Resource Development**

Intended Outcome: 1

Increase funds and resources available to College

Intended Outcome: 2

Compliance with standards

Intended Outcome: 3

Communicate/collaborate with internal (STCC) and external (STCC Service Area-Hidalgo and Starr Counties) communities

Intended Outcome: 5

Intended Outcome: 6

Intended Outcome: 7

Intended Outcome: 8

Intended Outcome: 9

Intended Outcome: 10

Performance Indicators

Department: Resource Development

Outcome: 1 Increase funds and resources available to College

Performance Indicator: A	Grant proposals awarded will surpass FY 99 cumulative
Performance Standard	FY 00 surpasses FY 99 grant cumulative total of \$5,232,608;
Fall Activity Plan	Review Request for Proposals (RFP); develop/submit proposal/implement funded grants
Spring Activity Plan	Review RFP; Develop and submit proposals; conduct contract negotiations; present grants awarded to STCC Board for acceptance; implement grant activities
Summer Activity Plan	Review Request for Proposals (RFP); Develop and submit proposals; conduct contract negotiations; present to STCC Board for acceptance; implement grant activities
Data Sources: (Most recent available unless otherwise noted)	Resource Development FY 00 Grant Listing
Supporting Units:	Dr. E. Kazerani, Dr. S. Hall-Ellis, Drusila Ibanez, College-Wide Grant Team, Cody Greg, Jacque Gillispie

Performance Indicator: B	
Performance Standard	
Fall Activity Plan	
Spring Activity Plan	
Summer Activity Plan	
Data Sources: (Most recent available unless otherwise noted)	
Supporting Units:	

Performance Indicator: C	
Performance Standard	
Fall Activity Plan	
Spring Activity Plan	
Summer Activity Plan	
Data Sources: (Most recent available unless otherwise noted)	
Supporting Units:	

Performance Indicator: D	
Performance Standard	
Fall Activity Plan	
Spring Activity Plan	
Summer Activity Plan	
Data Sources: (Most recent available unless otherwise noted)	

Performance Indicators

Department: **Resource Development**

Outcome: 1 Increase funds and resources available to College

Supporting Units:

Performance Indicators

Department: Resource Development

Outcome: 2 Compliance with standards

Performance Indicator: A	Detail procedures for the payment of employees from grant and contract funds in Faculty and Employee Handbook
Performance Standard	Faculty and Employee Handbook includes procedures for employees hired through "soft money"
Fall Activity Plan	Review Office of Human Resources Hiring Manual 11/98; Review Faculty Handbook; Review Employee Handbook; Develop procedures for payment of employees from grants and contracts included in Faculty Handbook and Employee Handbook; Present to Human Resources
Spring Activity Plan	Develop procedures for payment of employees from grants & contracts included in Faculty Handbook and Employee Handbook; Present to Human Resources; Verify Procedures are being implemented by Human Resources
Summer Activity Plan	Develop procedures for payment of employees from grants & contracts included in Faculty Handbook and Employee Handbook; Present to Human Resources; Verify Procedures are being implemented by Human Resources
Data Sources: (Most recent available unless otherwise noted)	STCC Policy Manual; STCC Human Resources Manual; Employee Handbook; Faculty Handbook
Supporting Units:	Shirley Ingram, Dr. Kazerani, Drusila Ibanez, Dr. S. Hall-Ellis

Performance Indicator: B	Revise established procedures to include OIRE in the review of grant applications
Performance Standard	OIRE review of evaluation component included in grant development procedures
Fall Activity Plan	Finalization of Resource Development Procedures Manual, confirmation/clarification of procedures involving OIRE reviewed by Dr. Dankzter
Spring Activity Plan	Implement procedures
Summer Activity Plan	Review procedures
Data Sources: (Most recent available unless otherwise noted)	Resource Development Procedures Manual, Dr. Dantzker's approval
Supporting Units:	Dr. E. Kazerani, Dr. S. Hall-Ellis, Dr. G. Dankzter

Performance Indicator: C	Expenditure of grant allocations
Performance Standard	95% of grant funds will be expended within established guidelines
Fall Activity Plan	Grant Specific
Spring Activity Plan	Grant Specific
Summer Activity Plan	Grant Specific
Data Sources: (Most recent available unless otherwise noted)	Individual grant account ledger
Supporting Units:	Jacque Gillispie, Anna Zuniga, Grant Manager

Performance Indicator: D	Implementation of grant activities
Performance Standard	90% of program activities will be completed successfully within established timelines

Performance Indicators

Department: **Resource Development**

Outcome: 2 Compliance with standards

Fall Activity Plan	Grant Specific
Spring Activity Plan	Grant Specific
Summer Activity Plan	Grant Specific
Data Sources: (Most recent available unless otherwise noted)	Individual grant file
Supporting Units:	Jacque Gillispie, Anna Zunniga, Grant Manager

Performance Indicators

Department: **Resource Development**

Communicate/collaborate with internal (STCC) and external (STCC Service Area-Hidalgo and Starr Counties) communities
Outcome: 3

Performance Indicator:	A	Increased avenues of communication relevant to grant activities will be available
Performance Standard		Develop Resource Development GRANT Web Page
Fall Activity Plan		
Spring Activity Plan		Web page awareness activities: send e-mail to general STCC list; post link on STCC home page
Summer Activity Plan		Web page awareness activities: send e-mail to general STCC list; post link on STCC home page
Data Sources: (Most recent available unless otherwise noted)		
Supporting Units:		Log of activities in development of Web page; Web page IT, Help Desk, Cody Gregg

Performance Indicator:	B	Increased public awareness of STCC's successful grant acquisitions
Performance Standard		Implement Public Relations Plan
Fall Activity Plan		Develop Public Relations Plan
Spring Activity Plan		Finalize Public Relations Plan
Summer Activity Plan		Include on Resource Development web page
Data Sources: (Most recent available unless otherwise noted)		
Supporting Units:		Resource Development Grant Calendar Office of Public Relations and Marketing, Dr. E. Kazerani, Dr.S. Hall-Ellis, Drusila Ibanez

Performance Indicator:	C	Increased involvement of college faculty/staff in grant development
Performance Standard		Implement College-Wide Grant Team
Fall Activity Plan		Recruit team members; Establish College-Wide Grant Team conceptual framework; Initiate monthly meetings
Spring Activity Plan		Review RFP's and receive input from team members; Develop grants
Summer Activity Plan		Review RFP's and receive input from team members; Develop grants
Data Sources: (Most recent available unless otherwise noted)		
Supporting Units:		College Wide-Grant Team Handbook; Monthly agendas; monthly minutes; Activity logs Faculty, Staff Dr. E. Kazerani, Dr. S. Hall-Ellis, Cody Gregg, College Wide-Grant Team

Performance Indicator:	D	
Performance Standard		
Fall Activity Plan		
Spring Activity Plan		
Summer Activity Plan		

Performance Indicators

Department: **Resource Development**

Outcome: 3 Communicate/collaborate with internal (STCC) and external (STCC Service Area-Hidalgo and Starr Counties) communities

Data Sources: (Most recent available unless otherwise noted)	
Supporting Units:	