

Actual Outcomes & Implications

Resource Development

The Office for Resource Development will meet needs by: searching for external funding, networking with College staff/faculty to determine needs and commitments to potential projects, submitting all required paperwork and documentation to secure third party funding, taking steps to assist Grant Managers in implementation, insuring compliance and close-out of grants.

Intended Outcome:

01 Increase Funds/Resources

Performance Indicator:

01A Works (grants, subcontracts) Awarded

Performance Standard:

- 1) Increase number of grants/subcontracts awarded in FY 2001 over number awarded FY 2000 (16) by two (2); for a minimum of 18.
- 2) Increase dollar amount to exceed FY 99 funding (\$5,005,970). Timeframe: FY 01

Actual Outcome:

Performance Standard was successfully met.

1. Number of grants/subcontracts awarded in FY 2001 was 19.
2. Amount of awards as of July 2001 is 5,346,593.

Implication for Next Year:

10% increase in total annual grant funding. See Intended Outcomes 1 A in 2001-2002 IE Plan.

Performance Indicator:

01B Grants Submitted

Performance Standard:

Increase number of grants submitted by four (4) over FY2000. Timeframe: FY01

Actual Outcome:

Performance Standard was successfully met. The number of grants submitted was 25.

Implication for Next Year:

Continued increase in grant submissions or commensurate increase in grant funding. See Intended Outcome 1B in 2001-2002 IE Plan.

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Performance Indicator:

01C Grants/Foundation Library

Performance Standard:

Expand grants/foundation library. Timeframe: FY01

Actual Outcome:

Performance Standard was successfully met. There is a total of 362 documents, 75% of those were compiled this year.

Implication for Next Year:

Maintain and update as needed as a resource. See Intended Outcome 1B in 2001-2002 IE Plan.

Intended Outcome:

02 Compliance with Standards

Performance Indicator:

02A Inventory of Capital (over \$1,000) Equipment purchased through grant funding.

Performance Standard:

Capital inventory report completed. Timeframe: FY 01

Actual Outcome:

Performance Standard was successfully met. A capital inventory has been completely and a procedure was established.

Implication for Next Year:

Maintain 100% compliance. See Intended Outcome 4A1 in 2001-2002 IE Plan.

Performance Indicator:

02B Inventory of Non-Capital (under \$1,000) Equipment purchased through grant funding.

Performance Standard:

Non-capital inventory report completed. Timeframe: FY01

Actual Outcome:

Performance Standard was successfully met. A non-capital inventory report was completed and a procedure was established.

Implication for Next Year:

Maintain 100% compliance. See Intended Outcome 4A2 in 2001-2002 IE Plan.

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Performance Indicator:

02C Staffing Plan for Grants

Performance Standard:

Staffing plan will be included in package submitted to Board for acceptance. Timeframe: On or before March, 2001

Actual Outcome:

Staffing plan was completed by August 2001.

Implication for Next Year:

Revise and update as needed and submit new staffing request for 2002-03 in November 2001. See Intended Outcome 4A3 in 2001-2002 IE Plan.

Performance Indicator:

02D Rules and Regulations of Funders

Performance Standard:

Comprehensive compilation of six (6) funders rules and regulations. Timeframe: FY01

Actual Outcome:

Performance Standard was successfully met. The six funders for which we have compiled rules and regulations are: 1. Office of Management and Budget Circulars (all grant grantors) 2. Department of Education - Gear Up, Upward Bound, Title III, and Title V 3. National Science Foundation 4. Housing and Urban Development 5. Texas Education Agency 6. Texas Workforce Commission 7. Department of Labor

Implication for Next Year:

Maintain and update as resource to 1A, B in 2001-2002 IE Plan.

Intended Outcome:

03 Communicate/Collaborate with Internal/External Communities

Performance Indicator:

03A Web Page

Performance Standard:

Expanded Web Page. Timeframe: FY01

Actual Outcome:

Web page is functioning but is currently being updated. It is anticipated that it will be complete in September 2001. Standard is not fully met.

Implication for Next Year:

Maintain and update as resource to 1C and 2A in 2001-2002 IE Plan.

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Performance Indicator:

03B Public Announcements

Performance Standard:

All grants/awards received are publicly announced. Timeframe: FY01

Actual Outcome:

Performance Standard was successfully met. Awards notices have been publicly announced through the Public Relations Department using STCC's Staying Connected Newsletter.

Implication for Next Year:

Continue to improve information and publish successes. See Intended Outcome 1C, 2A in 2001-2002 IE Plan.

Performance Indicator:

03C College-Wide Grant Team

Performance Standard:

1) Quarterly report documenting facilitation of planning process relevant to grants submitted by team members. 2) Quarterly report of communications between College-Wide Grant Team members and faculty/staff in division represented. 3) 50% attendance at College-Wide Grant Team meetings.

Timeframe: FY01

Actual Outcome:

The reporting method was exceeded by monthly minutes that were disseminated to members (at the meeting) regarding the planning process of grants by the members. During the semester, 50% of all members attended meetings, however the attendance dropped after the Spring semester. Many faculty are on vacation during the Summer semester. We anticipate 50% attendance when Fall semester begins.

Implication for Next Year:

Improve function of college-wide grant team. See item 1 C in the 2001-2002 IE Plan.

Intended Outcome:

04 Financial / Personnel Support for Completion/Submission of Grants.

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Performance Indicator:

04A Stipend Schedule

Performance Standard:

Creation of stipend schedule. Timeframe: FY01

Actual Outcome:

Performance Standard was intentionally not met. Director of Resource Development met with Council for Resource Development to ascertain best practice. Their advice was that it was not appropriate and not to implement a stipend schedule for the college.

Implication for Next Year:

This indicator will be dropped from future IE Plans.

Performance Indicator:

04B Grant Writer Database

Performance Standard:

Creation of grant writer database. Timeframe: FY 01

Actual Outcome:

Performance Standard was successfully met.

Implication for Next Year:

The Grant Writer Database contains a list of 18 individuals and it will be maintained and updated regularly as a resource for 1A,B, & C in 2001-2002 IE Plan.

Intended Outcome:

05 Resource Development Works Database (grants/subcontracts)

Performance Indicator:

05A Works (grants/subcontracts) Database

Performance Standard:

Establish Works (grants/subcontracts) Database. Timeframe: FY 01

Actual Outcome:

Performance Standard was successfully met.

Implication for Next Year:

Current worksheet will be transferred to an Access Database worksheet. This will be maintained and updated on a regular basis. See Intended Outcome 3A in 2001-2002 IE Plan.