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Intensive Business Writing Course

Applications are now being accepted.
Hurry! There are only 15 slots per course available

Course Duration: 6 weeks

Dates: Classes for Level 1 start on July 10, 2007 and end on August 16, 2007. Classes for Level 2 start on August 21, 2007 and end on October 4, 2007.

Days & Time: Tuesday and Thursday Nights from 6:00PM to 8:00 PM

Location: South Texas College, Pecan Campus, Building M, Room 217

Tuition: \$550 per level (includes materials and books)

To register, call (956) 872-3585

Last day to register: 6/29/07

Contact Us For More Information

Sylvan Learning Center
901 Dove Avenue
McAllen, Texas 78504
Tel: (956) 682-9800

South Texas College—Pecan Campus
Building A, Suite A-131
Tel: (956) 872-3585 or 3584

Writing skills in the workplace are critical to effective communication

Our course teaches basic yet powerful techniques to help hone your writing skills. Our individualized approach to mastering the writing process allows you to work at your pace and build on your competencies. The small group instruction provides very personalized attention.

Our course offers you the following:

- Individual Diagnostic Assessments that identify your strengths and specific needs in writing
- Assistance in developing writing portfolios specific to your job
- Concentrated support in drafting and editing
- Effective techniques for improving grammar and mechanics

Registration Form

Please fill in one registration slip per participant and mail, fax or email to Sylvan Learning Center by January 5, 2007.

Mailing Address: Sylvan Learning Center, 901 Dove Avenue, McAllen, TX 78504

Fax: (956) 682-9811 Email Address: Sylvan@rgvsylvan.com

\$550

Tuition is due at registration.

We accept cash, checks and credit cards.



Name: _____

Company or Business Name: _____

Job Title: _____

Address: _____

City: _____ State: _____ Zip: _____

Phone: _____ Fax: _____

Email Address: _____